|  |
| --- |
| **SEVERNSIDE HEALTH & SAFETY CHECK SHEET** |

|  |  |
| --- | --- |
| **Base: Christchurch** | **Date:**  |

|  |  |  |
| --- | --- | --- |
| **Area**  | **Y/N** | **Action required /comments** |
| Is the Health & Safety poster clearly on display  |  |  |
| Is the fire safety notice clearly on display (Next to the lift) |  |  |
| Is the Employers Liability Insurance Certificate on display |  |  |
| Is lighting adequate? (no broken bulbs or tubes) |  |  |
| Is the flooring in good order? (no damaged tiles/carpets) |  |  |
| Do all electrical sockets have child safety covers |  |  |
| Are all Paper Waste Bin in good working order  |  |  |
| Are all Clinical Waste Bins in good working order  |  |  |
| Are all Work Stations, including Chairs, in good condition |  |  |
| Are there any sharp items on display (e.g. scissors) |  |  |
|  Are all toilet facilities clean and fit for purpose |  |  |
| **Any other Safety Related Issues Identified?** |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name:** |  | **Signature:** |  | **Date:** |  |