

Portable Application and Calibration Testing

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Portable Appliance and Calibration Testing

Introduction

PAT or portable appliance testing is an important part of health and safety. The Health and Safety Executive states that 25% of all reportable electrical accidents involve portable appliances.

The electricity at work regulations place a legal responsibility on employers, employees and self-employed persons to comply with the provisions of the regulations and take reasonable, practicable steps to ensure no danger results from the use of such equipment. This in effect requires the implementation of a systematic and regular program of maintenance, inspection and testing.

Likewise, all medical equipment should be checked especially items that need to be calibrated to ensure they are giving a true reading to ensure patient safety.

Objectives of the procedure

To ensure we have a robust procedure in place for all our services within BrisDoc, and ensuring all locations are up to date with the PAT and Calibration requirements.

The Facilities Manager and member of Facilities team identifies the items to be tested and arranges for our registered Personal appliance tester who is in-house Facilities Support Officer to carry out all PAT within BrisDoc. For Calibration we use a registered company to carry out the calibration testing.

For our Calibration testing a member of the Facilities Team will accompany the tester throughout this process at each of our bases. Representatives of these companies will be "signed in" (ID and confidentiality checked).

Calibration in our GP Surgeries are managed within the Surgery.

The Standard Operating Procedure

PAT will be carried out biennially. If it is suspected that any item is faulty it will be removed from use until it is either repaired and re-tested or replaced.

The Facilities Manager/team members will arrange for testing and repairs biennially and for any new equipment to be tested.

Any new item can be used straight away, but the product details, serial number and date purchased should be given to our in-house PAT so that it can be placed on the log for 12 months' time to be tested.

All our records of PAT within Brisdoc are stored here; S:\FACILITIES & BASES\PAT testing

Portable Appliance and Calibration Testing

Monitoring

To be monitored and maintained by the Facilities Manager and member of Facilities Team.

Related Documents

Content of document

Change Register

Date	Version	Author	Changes